NEW HORIZON COLLEGE OF ENGINEERING
LIBRARY AND INFORMATION CENTER

COMMENCEMENT
4th SEM – 03rd, March 25
6th SEM – 03rd, March 25

CALENDAR OF EVENTS FOR THE ACADEMIC YEAR 2024-25 EVEN SEM

MONTH	Week No.	MON	TUE	WED	THU	FRI	SAT	SUN	Events / Holidays	Activities
MAR	1						1	2		- Usage report of D-Space - Library web page hits -Updating lesson modules in D-Space -Binding book process -ID Card Consumable Approval -Xerox Consumable Approval -MIS Report -E-Resources Usage Statistics -Updation of all Files - Budget Planning - Internal Question paper Xerox - Books Procurement for Even Semester - Semester Exam Question Paper upload in IR Software -NDLI Activities -D-Space Statistics and Backup
	2	3	4	5	6	7	8	9	3rd Mar – Commencement of classes	
	3	10	11	12	13	14	15	16	14th Mar - Holi	
	4	17	18	19	20	21	22	23		
	5	24	25	26	27	28	29	30	29th Mar - Holiday	
	6	31							31st Mar -Ramzan	
APR			1	2	3	4	5	6	3rd & 4th April- 1st CIE Test	-Library web page hits - Internal Question paper Xerox -Library web page updation -Organisation of Workshop / Training programme - Books Procurement for Even Semester -Bound volumes binding process -NDLI activities -Budget Planning -Updating lesion modules in D-space -MIS Report -Library activities -E-Resources Usage Statistics
	7	7	8	9	10	11	12	13		
	8	14	15	16	17	18	19	20	14th Apr - Dr. Ambedkar Jayanthi 18th Apr - Good Friday	
	9	21	22	23	24	25	26	27		

Month	Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Events	Activities
	10	28	29	30					30th Apr- Basava Jayanthi	-D-Space Statistics and Backup
MAY					1	2	3	4	1st May - May Day	-Stock Checking of NHPS, NHCK,NHG -E-Resources Usage Statistics - Internal Question paper Xerox -Library Committee Meeting -Updating the Information on IR - Software -Library web page updation -NDLI activities -D-Space Statistics and Backup
	11	5	6	7	8	9	10	11	5th & 6th May – 2nd CIE Test	
	12	12	13	14	15	16	17	18		
	13	19	20	21	22	23	24	25		
	14	26	27	28	29	30	31			
JUN								1		-NDLI activities -Library website updation -Updating the Information on D-space -E-Resources Usage Statistics -Students Feedback on Library services -Usage report of D-space -D-Space Statistics and Backup
	15	2	3	4	5	6	7	8	6th June – last working day	
	16	9	10	11	12	13	14	15		
	17	16	17	18	19	20	21	22		
	18	23	24	25	26	27	28	29		
	19	30								

Note	Index
Commencement / Last Working day	
Holidays	
Internal Tests	
Sunday	

Director - Library & Alumni Relations   **Principal**