

LIBRARY AND INFORMATION CENTER

PLACEMENT CAREER GUIDE

Welcome to LibGuide for Career Resources. I hope you find it a useful source of information for your job search and work preparation. Use this LibGuide to find Articles, Search Databases, Notification Databases, Useful Blogs and Videos on Career Planning, Career Advice, Job Searching, Resume Writing, Career Development Skills, Body Language, Group Discussion, Job Interview Tips, Career Management, Emerging Trends and Useful Blogs .

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Career Management

CAREER MANAGEMENT IS THE PROCESS OF PLANNING AND TAKING ACTION TO ACHIEVE YOUR CAREER GOALS. IT INVOLVES ASSESSING YOUR SKILLS AND INTERESTS, RESEARCHING CAREER OPTIONS, AND DEVELOPING A PLAN TO ADVANCE YOUR CAREER

ARTIFICIAL INTELLIGENCE & MACHINE LEARNING

Videos

[360+ Videos by Experts on Office Politics - How to Deal with Workplace Politics](#)

Emerging Trends

Listed here emerging trends articles and videos on Artificial Intelligence, Machine Learning, Cyber Security, 3D Printing, Amazon Web Services (AWS) and Cloud Computing

Artificial Intelligence

[Great Learning : Top 10 Artificial Intelligence Trends | AI Trends](#)

[Datamation : Key Artificial Intelligence \(AI\) Trends](#)

[Farnell : Latest Trends in Artificial Intelligence](#)

[Business News Daily : How Artificial Intelligence Will Transform Businesses](#)

[Boston Consulting Group : Artificial Intelligence and AI at Scale](#)

Videos

[What Is Artificial Intelligence? | Artificial Intelligence \(AI\) In 10 Minutes | Edureka](#)

[Elon Musk on Artificial Intelligence](#)

Career Management

Machine Learning

Articles

[Datamation : Key Machine Learning \(ML\) Trends](#)

[Xenonstack : 7 Machine Learning Trends](#)

[Geeks for Geeks : Top 7 Artificial Intelligence and Machine Learning Trends](#)

Videos

[Machine Learning Algorithms Full Course](#)

[Machine Learning With Python Full Course](#)

Cyber Security

Articles

[GovTech](#)

[Plain Concepts : Top Security Trends](#)

Useful Blogs

[Career Savvy](#)

Job hunting, career management skill development Ideas, reviews etc.

[Reed.co.uk](#)

Job search, CV building, Interview question preparation,

Career Management

[Career Guide](#)

Certificate courses students, counseling, given information about national level competitive exams

[Career Sidekick](#)

Get advice to choosing the path of career, about company's policies, entry strategies, career growth insightful reviews.

[Education Scotland : Career Management Skills](#)

Introduction to Career Management Skills (CMS), helps to familiarize yourself with CMS and how this can be used to support learning and career education.

[Skills You Need : Career Management Skills](#)

Skills YouNeed contains numerous pages that may be helpful in career management, across personal skills, interpersonal skills, and learning skills. You may find our [Personal Development](#) pages particularly helpful.

Career Management

Forbes : Grow People's Skills Through Effective Career Management

Grow People's Skills through Effective Career Management

Forbes : 11 Helpful Strategies For Navigating Office Politics

Learning how to deal with differences and work together is one of the crucial skills every professional needs to learn. Below, 11 members of [Forbes Human Resources Council](#) share their thoughts on how employees and leaders can manage office politics effectively, whether they're working in the office or remotely.

iED : 12 Career Management Skills and How to measure them

Those skills are vital to allow them to navigate their lives and careers in these turbulent times safely. So, what are these competencies, and what makes them so important?

Career Development Skills

Indeed Interview Practise



[Click Here](#)

Practice presenting your best self with our in-depth interview tools, articles, and step-by-step guides

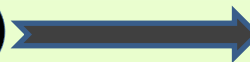
Indeed Career Planning



[Click Here](#)

Deciding on a career takes research, goal setting and knowledge of self. Career planning tools can make this complex task easier to manage.

NCDA (National Career Development Association)



[Click Here](#)

The National Career Development Association (NCDA) provides professional development, publications, standards, and advocacy to practitioners and educators who inspire and empower individuals to achieve their career and life goals.

Emerald insight Journal Career Development International



[Click Here](#)

Open Access Career Development Journal

Simplilearn Digital skills provider



[Click Here](#)

world-class training to individuals and businesses worldwide. Simplilearn offers 1,500+ live classes each month across 150+ countries, impacting over 8 million learners globally.

Career Development Skills

Indeed Career Development



Skills and steps to take your career to the next level.

[Click Here](#)

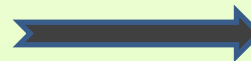
edX Bring your goals into focus



edX is the online learning platform from world-leading digital education company 2U, Inc. edX was founded by Harvard and MIT as an experiment to make the world's best education available to everyone.

[Click Here](#)

Prospire 10 High-value Career Development Skills



Elevate your career prospects by mastering these 10 career development skills and gain the expertise to excel in today's job market.

[Click Here](#)

BuiltIn Career Development: Definition, Planning & Resources



Career development is the progression of short-term steps taken to achieve long-term professional goals. It involves the building of role-specific skill sets, and can include taking night classes, networking, seeking out a mentor and taking on new responsibilities in your current job.

[Click Here](#)

Interview Tips

Interview tips are important because they provide guidance on how to present yourself effectively during an interview, allowing you to showcase your skills, experience, and personality in a way that best aligns with the job requirements, ultimately increasing your chances of landing the position by making a positive impression on the potential employer.

Indeed

[120 Essential Skills To List on a Resume](#)

Monster Job

[21 Job Interview Tips for a Winning Performance](#)

Indeed

[23 Interview Tips: How to Get the Job](#)

Jobscan

[19 Job Interview Tips That Will Get You Hired In 2025](#)

Robert Walters

[How to nail a job interview in the first 5 minutes](#)

Interview Tips

Interview tips are important because they provide guidance on how to present yourself effectively during an interview, allowing you to showcase your skills, experience, and personality in a way that best aligns with the job requirements, ultimately increasing your chances of landing the position by making a positive impression on the potential employer.

Harvard Business Review
[10 Common Job Interview Questions and How to Answer Them](#)

Microsoft
[Interview tips for all roles](#)

The Muse
[30+ Best Tips on How to Prepare for a Job Interview](#)

Job Help
[5 TIPS FOR INTERVIEW SUCCESS](#)

Resume Coach
[Top 10 Tips for a Job Interview](#)

Career Planning

Listed here are a few articles and Videos on career planning. Try exploring the articles' parent site to find relevant articles for your research.

Career Planning Articles

- HBR: <https://hbr.org/topic/subject/career-planning>
- Fastweb: <https://www.fastweb.com/career-planning/articles>
- [NCDCA : Internet Sites for Career Planning](#)
- [Forbes : The 10 Skills Employers Most Want In 20-Something Employees](#)
- [Top 10 Career Strategies for Freshmen](#)
- [Climb to Your Career in Four Years](#)
- [BlueSteps: Four Steps to Executive Career Planning](#)

Career Planning

Career Planning Sites

- [Mentoria](#) Mentoria leverages technology to provide personalized career guidance to students.
- [CareerGuide](#) CareerGuide provides a platform for students to explore various career options and receive expert advice.
- [Career Profiles](#) Career Planning and Development
- [UniVariety](#) UniVariety specializes in connecting students with colleges and universities for higher education.
- [CareerExplorer](#) is a free platform that helps you find your ideal career.
- [College Raptor](#) features a free finder of in-demand careers with top colleges for particular careers.
- [JOBbehaviors](#) provides job-specific pre-hire assessments for dozens of jobs in a variety of industries.
- [Occupation Outlook Handbook \(OOH\)](#) provides career information on hundreds of occupations.

Career Planning

- [O*NET OnLine](#) provides broad access to the O*NET database of occupational information.
- [Pymetrics](#) is a neuroscience-based career discovery platform matching job-seekers with best-fit jobs.
- [The Career Project](#) is an interactive career profile database for job seekers and students.
- [UpScored](#) uses data science to connect you with jobs suited specifically to your career interests.
- [IDreamCareer](#) iDreamCareer is committed to empowering students with the knowledge and skills they need to make informed career decisions.

Videos

- [Apple CEO Tim Cook on Career Planning](#)
- [The Psychology of Career Decisions by Sharon Belden Castonguay](#)
- [2025 Career Growth Secrets](#)
- [Plan Your Career for 2025: Reflect, Strategize, and Thrive](#)
- [Executive Career Planning and Performance Development.](#)

Career Advice

Listed here are a few articles and Videos on career Advice. Try exploring the articles' parent site to find relevant articles for your research.

Career Advice Articles:

- [Harvard Business Review](#)

Career Advice from Wildly Successful People by Amantha Imber

- [Career Advice by George Monbiot](#)

- [The Muse: Career Advice](#)

- [The Balance Careers,](#)

Use these job descriptions, career quizzes, and other resources and tips to help you make critical decisions around your career.

- [Naukri Blog,](#)

Want some crucial tips regarding your career? Start here. We have put together the best possible career advice and tips from the industry for you.

- [Proclinical : Career Advice](#)

Career Advice

■ [The Muse : 45 Pieces of Career Advice That Will Get You to the Top](#)

■ [Tufts University : Career Center](#)

Mr. O'Brien gives great advice for any engineering students to create career.

■ [Job Search Advice: Fact or Fiction?](#)

Videos

❖ [I APPLIED FOR 30 JOBS AND GOT REJECTED - JACK MA POWERFUL SPEECH](#)

❖ [Career Advice from Amazon's CEO, Andy Jassy](#)

❖ [Sundar Pichai's advice for Indian Engineers, AI and India, Wrapper Startups, and More!](#)

❖ [How to Plan a Career Roadmap in 2025?](#)

❖ [How to Plan a Successful Life in 2025 \(Career, Health and Money\)](#)

Job Searching

Listed here are a few tips for job searching, job search site, notification databases, articles and Videos on career Advice. Try exploring the articles' parent site to find relevant resources for your research.

Preparing for a Job search

[Preparing for Your Job Search](#)

This publication created by UC Berkley provides practical tips for preparing for a job search.

[12 Ways to Prepare for Your Job Search](#)

12 practical steps for preparing for the job Search. Created by Florida International University.

[15 Tips for Getting Ready to Job Search](#)

Job Searching Sites

➤ [The Balance Career Planning](#)

➤ [Freshersworld.com](#)

Job Searching

Notification Databases:

- [All Government Jobs](#)
- [India Govt. Jobs](#)
- [Dataquest](#)
- [Engineering Recruitments](#)
- [Freshers Live](#)
- [Jobs Cloud](#)
- [EnggWave Search Jobs in India](#)

Job Searching

Job Search Articles:

- [Forbes : How To Use Social Media To Job Search](#)
- [How To Unlock Dubai's Hidden Job Market By Networking](#)
- [Job Hunting in the Digital Age](#)
- [35+ Essential Job Search Tips for 2025 \[By a Career Expert\]](#)
- [9 Things You Absolutely Need to Know Before You Job Search](#)

Videos

- [Effective Job Search Techniques](#)
- [The BEST Job Search Advice for 2025!](#)
- [Get Hired in 2025: Step-by-Step Plan \(easy\)](#)
- [Feeling Stuck in Your Career? 5 Ways to Maximize Your Career in 2025](#)

Resume Writing

[1.Resume Writing Tips](#)

"This page is designed for undergraduate students from all kinds of majors and provides introductory advice on how to write a resume."

[2.Resume and Cover Letter Guide](#)

This publication from the University of California at Berkley "contains information on how to write a resume and cover letter and samples to review."

[3.How to Write the Best Resume or CV](#)

Gulf News article about writing resumes.

[4.Visual CV](#)

"A curated list of "all the best job search articles and websites, so your focus can be on looking for the right job instead of look in for the right tools."

[5.GCF Global : Developing Your Resume](#)

In this free tutorial, learn the process of creating a professional resume that stands out from the crowd.

[6. Business News Daily : Tips for Creating a Great Resume](#)

Your resume is the key piece of your job application. Here's how to get it right.

Resume Writing

[7. Indeed : 10 Resume Writing Tips To Help You Land a Job](#)

Employers use resumes throughout the hiring process to learn more about applicants and whether they might be a good fit.



[8.Govt. of Canada : Resume Writing Do's and Don'ts](#)

An updated modern resume is the key to a successful job search. Here are some do's and don'ts of how to write a good resume and what to include.



[9. Work It Daily : Is Your Executive Resume Too Wordy?](#)

Work It Daily is an online learning platform that provides trusted, easy-to-use career support for people who want more out of their careers.

[10. The Muse : 43 Resume Tips That Will Help You Get Hired](#)

Well, search no more: We've compiled all the resume tips you need into one place. Read on for advice and tricks that'll help you craft a winning resume—and land your next job.




[11. Zety : 40 Best Resume Tips 2022: Great Tricks and Writing Advice](#)

Whether you want to build a new CV from scratch or improve an existing one, let Zety help you present your work life, personality, and skills on a CV that stands out.

Resume Writing

[12. Resume Genius : Resume Tips & Tricks: 50 Insider Secrets](#)

Everyone knows [writing a resume](#) can be challenging. To make your life easier, I've gathered the top resume-writing tips you may not have considered.



[13. The Balance Career : Tips for Writing an Exceptional Resume](#)

A resume is more than just a list of job roles, qualifications, and skills. It's a sales document, highlighting your achievements in a way that recruiters, hiring managers, and future mentors can appreciate.



[14. Canva Pro : Design winning resumes](#)

Land your dream job with captivating CVs you can professionally customize to reflect your true potential with Canva's free resume templates and easy-to-use

[15. Henhancv : Your resumes get people hired at top companies](#)

Pick a resume template and build your resume in minutes!

Resume Writing

Videos

[1. 279: Proven Resume and Cover Letter Tips for 2025 with Stephen Greet](#)



[2. How to Make a Resume That Gets YOU HIRED in 2025!](#)



[3. Resume Writing for Your 2025 Applications](#)