NEW HORIZON COLLEGE OF ENGINEERING

LIBRARY AND INFORMATION CENTER

CALENDAR OF EVENTS FOR THE ACADEMIC YEAR 2024-25 ODD SEM

COMMENCEMENT
1st SEM – 20th Sep 24
3rd SEM – 18th Sep 24
5th SEM – 18th Sep 24
7th SEM – 18th Sep 24

MONTH	Week No.	MON	TUE	WED	THU	FRI	SAT	SUN	Events / Holidays	Activities
SEP	1							1		-ID Card Distribution to NHCE Students
	2	2	3	4	5	6	7	8	7th – Ganesha Chaturthi	-NDLI Activities -E-Resources Usage Statistics -Library Webpage Hits
	3	9	10	11	12	13	14	15	10th – Ganesha Homa 14th Holiday	-Updating Information in Dspace Software -MIS Report
	4	16	17	18	19	20	21	22	16th – Id Milad 18th – Commencement of Classes 21st - Working day	-Orientation Program for First Year UG Students - Dept. Library stock Verification - Central Library Stock Verification -D-Space Statistics and Backup -Books Procurement for Odd Semester
	5	23	24	25	26	27	28	29		
	6	30								
OCT			1	2	3	4	5	6	2nd – Gandhi Jayanthi / Mahalaya Amavasye	-Updating information in Dspace Software -1st Internal Question Paper Xerox -Library web page updation -Identification of Journals missing issues -ID Card Distribution for Students -E-Resources Usage Statistics -Library Webpage Hits -MIS Report -Saraswathi Puja -D-Space Statistics and Backup
	7	7	8	9	10	11	12	13	9th – Saraswati Puja 11th – Ayudha Puja 12th – Vijayadashami	
	8	14	15	16	17	18	19	20		
	9	21	22	23	24	25	26	27	24th ,25th and 26th 1st – Internal Test	
	10	28	29	30	31				31st – Naraka Chaturdashi	

NOV							**1**	**2**	**3**	1st – Kannada Rajyotsava / Lakshmi Puja 2nd – Deepavali / Balipadyami
	11	4	5	6	7	8	9	**10**		-E-Resource Procurement -Print Journal Procurement -Library web page Updation -Library Committee Meeting -Internal Question Paper Xerox -NDLI Activities -MIS Report -E-Resources Usage Statistics -Updating information in D-Space Software -D-Space Statistics and Backup
	12	11	12	13	14	15	16	**17**		
	13	18	19	20	21	22	23	**24**		
	14	25	26	27	28	**29**	**30**			29th - 30th SARGAM FEST – 2024
DEC									**1**	-2nd Internal Question paper Xerox -Id Card Distribution to PG Students -NDLI Activities -Identification of Damage Books Binding Process -E-Resources Usage Statistics -Orientation Program for First Year PG Students -Library Webpage Hits -Updating Information in D-Space Software -MIS Report -D-Space Statistics and Backup
	15	2	3	4	5	6	7	**8**		
	16	9	10	11	**12**	**13**	**14**	**15**		12th ,13th and 14th 2nd – Internal Test
	17	16	17	18	19	20	21	**22**		
	18	23	24	**25**	26	27	**28**	**29**		25th – Christmas 28th – Last Working Day
	19	30	31							SEE Commences from 30th Dec onwards

									Notes
JAN				1	2	3	4	**5**	-Internal Question paper Xerox -Id Card Distribution to NHCE & NHC Students
	20	6	7	8	9	10	11	**12**	-NDLI Activities -E-Resources Usage Statistics
	21	13	14	**15**	16	17	18	**19**	15th – Makar Sankranti -Library Webpage Hits -Updating Information in D-Space Software
	22	20	21	22	23	24	25	**26**	26th – Republic Day -MIS Report -Orientation Program for First Year PG Students
	23	27	28	29	30	31			-Books Procurement for Even Semester -D-Space Statistics and Backup

									Notes
FEB							1	**2**	-Id Card Distribution to NHCE & NHC Students
	24	3	4	5	6	7	8	**9**	-NDLI Activities -E-Resources Usage Statistics
	25	10	11	12	13	14	15	**16**	-Library Webpage Hits -Updating Information in D-Space Software
	26	17	18	19	20	21	22	**23**	-System Maintenance -Asset Stock Verification -MIS Report -D-Space Statistics and Backup
	27	24	25	26	27	28			

Note	Index
Commencement / Last Working day	*(Green)*
Holidays	*(Blue)*
Internal Tests	*(Brown)*
Sunday	*(Yellow)*

Director - Library & Alumni Relations

Principal